**Proposal form for a**

**SYSTEMATIC EVIDENCE MAPPING project**

**SECTION A – GENERAL INFORMATION**

* **Acronym of the project submitted:**
* **Title of the project** *(This can be the same or similar to an article title. The title should ideally include the review question, for example: What is the effect of intervention/exposure A in inducing change in subject B? Or what is the impact of factor X on subject Y?)****:***
* **Principal Investigator (PI):**
* LAST NAME:
* First name:
* E-mail:
* Organization (e.g., name of university):
* Country:
* **Post-doctoral fellow (if already identified)**:
* LAST NAME:
* First name:
* E-mail:
* Organization (e.g., name of university):
* Country:
* **Expertise of the Principal investigator/Young Researcher (if already identified) related to the submitted project proposal** max 100 words**:**

* **Summary/abstract** max 500 words (*we encourage that abstracts are structured in two distinct sections. Background: outlining the context and need/purpose of the evidence map; Methods: how the review will be conducted including a brief overview of methodological steps and outcomes envisaged):*
* **Background:**

* **Methods:**

* **[FR] Résumé**
* **Contexte:**

* **Méthodes:**

* List **five keywords** relevant to your project**:**

**SECTION B – THE PROJECT**

**1/ Project description and preliminary bibliometric analysis** *(This should clearly address the scientific content of the planned project):*

* **The objectives of the evidence map** max 300 words *(This section should outline the primary (and secondary, if applicable) question(s) that the project aims to answer. You may also present definitions of the primary question components (*e.g., *the subject population, intervention/exposure, and outcome measures (PICO/PECO)):*

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* **The context of the project** 500 words*(Please describe the background to the review/state of knowledge on the subject and its main aims, indicate why this study is necessary and what it aims to contribute to the field):*

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* **The methods of the project** max 750 words *(As a guide, the description of the methods should detail: (1) Search terms and languages to be used; (2) the search string itself (*i.e., *key words chosen at this stage); (3) the publication databases to be searched, and any other internet searches, specialist searches, and/or supplementary searches (*e.g., *grey literature calls) to be conducted (4) this section may also detail a quick pre-scoping exercise* i.e., *the number of ‘search hits’ retrieved from a pilot testing phase)*:

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**2/ Planned activities and feasibility of the project** *(Applicants are also required here to explain the different stages of the planned evidence map and thus assess the feasibility of the project):*

* **Article Screening and study eligibility criteria** 500 words**:**
* Screening process and consistency checking: *(Describe the eligibility screening methodology, including: title, abstract, and full text screening methodology, Test(s) for consistency checking of decisions regarding inclusion/exclusion at title, abstract, full-text between two or more reviewers. Clearly outline if screening will be done manually, or with the use of text mining / machine learning methods):*

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* Eligibility criteria: *(Provide an explanation on the rationale you propose to include/exclude articles):*

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* **Data coding strategy:** 250 words *(Describe here the method(s) for meta-data extraction and coding for studies and how each study will be recorded as an element of the map - how will the data be managed and stored):*

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* **Study mapping and presentation** 250 words *(Describe here the methods you might use to map, synthesise and present the collected studies and the data they contain. Also describe the methods to be used to identify and/or prioritise key knowledge gaps (underrepresented subtopics that warrant further primary research) and knowledge clusters (well-represented subtopics perhaps adapted for full synthesis via systematic review):*

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**3/ Timetable of activities** 250 words *(Please outline the timing/milestones for the project):*

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**4/ Anticipated results**

* **Anticipated results, publications planned, and benefits arising from the project within the context of the call** (see section “deliverables”) max 700 words

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* **Planned dissemination of the results towards decision makers** *(e.g., how will the transfer of consolidated evidence be achieved)* (See section “deliverables”) max 500 words

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**SECTION C – STEERING COMMITTEE**

*A group of* ***researchers (5 to 10)*** *formed into a* ***steering committee*** *should accompany a young researcher or the principal investigator. The researchers must be identified by the candidates. Please list them below.*

*Note:*

* *All the members of the steering committee must represent each of the disciplines necessary for the success of the project.*
* *For each participant, please ensure you have ‘in principle’ agreed on their participation (section E)*
* *Systematic mapping proposals may be submitted by young researchers or principal investigators.*

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| --- | --- | --- | --- | --- | --- | --- |
|  | SURNAME (in capitals) | First name | Affiliation  (Country) | Affiliation (*i.e.,* university or research laboratory) | Position in the project | Expertise |
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| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |

**SECTION D – CURRICULUM VITAE**

Insert here the CV of the PI and of the post-doctoral fellow (if already identified).

**SECTION E – CONFIRMATION OF PARTICIPATION**

Insert (copy and paste) here e-mailed confirmations from each participant mentioned above.